



REPORT OF THE BIBLIOGRAPHIC CONTROL COMMITTEE FOR 1999/2000

Committee members for this year were Trudy Bodak (Chair), Lorraine Dubreuil, Velma Parker, Grace Welch, Alberta Auringer Wood, and Frances Woodward.

1. Revision of Cartographic materials: an interpretation of AACR2

During the meeting of the Anglo-American Committee on Cataloguing Cartographic Material in Washington in 1998, a number of rules in AACR2 Chapter 3 requiring revision were identified. Proposed revisions were sent to the American Library Association and from there to the Joint Steering Committee (JSC). They were tabled at the March JSC meeting and will be discussed by the national bodies before being brought back to JSC. The Canadian Committee on Cataloguing (Velma Parker is the ACMLA representative) will discuss these revisions at their June meeting. It is expected that JSC will decide on the proposals at their September meeting.

In the meantime, work on the rest of the project is coming along slowly. The sub-groups working on geomatic records, early cartographic material, serials, and remote-sensing imagery have either completed, or are almost finished their work. Decisions made at the Washington meeting have been incorporated into most of the descriptive areas by the chief editor (Betsy Mangan). Velma Parker worked on the note area incorporating past decisions and what was available from the working groups. A tentative list of items remaining to be completed has been forwarded to the committee members, and a preliminary schedule for these activities will be available shortly.

2. National Union Catalogue of Maps

Work on the National Union Catalogue of Maps is progressing. At present, 15 Canadian map collections have contributed between 60,000 – 70,000 catalogue records for cartographic materials. In March, Trudy Bodak, Lorraine Dubreuil, Velma Parker and Grace Welch attended a meeting in Ottawa with Emilie Lowenberg, Nicki Quintero and Sharon Reeves from the Union Catalogue Division of the National Library of Canada to review the status of institutions reporting cartographic records, and to follow-up on a number of issues such as database cleanup, revision guidelines, and minimum cataloguing standards. At this meeting, we agreed to use money allocated in the BCC budget to hire a student, Jennifer Brown, for a couple of weeks in April to change some of the GMDs (from *\$hmap* to *\$hcartographic material*), and to hire Petra Thoms for 2 weeks in May to work on the error logs. The National Library of Canada provided the space, workstation and AMICUS training. Velma, Grace and the Union Catalogue Division staff drafted written criteria for online matching of cartographic materials in the AMICUS Union Catalogue and guidelines for processing errors.

During the year, committee members also worked on minimum or core level cataloguing standards for cartographic materials. We hope these standards will be a useful guide for institutions contributing to AMICUS, and that it will reduce the error logs. We plan to finalize this document at the BCC annual meeting in June.

To help promote the National Union Catalogue of Maps, Grace Welch and Trudy Bodak issued a brief article in *National Library News* (March/April 2000), outlining its history and development, and providing information as to who to contact to contribute map records to AMICUS and who to contact for cataloguing information.

3. Conference workshops

The Bibliographic Control Committee organized 2 presentations for the ACMLA CARTA 2000 conference:

- Pre-conference workshop: "Cataloguing Geospatial Digital Data". In this hands-on workshop, Velma Parker, Grace Welch and Mary Larsgaard will be focusing on guidelines for cataloguing geographically referenced digital files, working from metadata through to the finished product.
- Session: "Demystifying Metadata: What It Is, Why It Is Important and What our Clients Need to Know About Metadata". In this session, Carol Kennedy, Beverley Kouri, Mary Larsgaard and Carol Marley will be the keynote speakers.

These are a few of the highlights for the past year for the Bibliographic Control Committee. Sincere thanks go to the members of the Committee and also to the Union Catalogue Division staff at the National Library of Canada for their cooperation and work.

Respectfully submitted

Trudy Bodak, Chair
Bibliographic Control Committee

May 12, 2000

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