

**ASSOCIATION OF CANADIAN MAP LIBRARIES AND ARCHIVES /
ASSOCIATION DES CARTOTHÈQUES ET ARCHIVES
CARTOGRAPHIQUES DU CANADA**

**ANNUAL GENERAL MEETING
ACADIA UNIVERSITY
WOLFVILLE, NOVA SCOTIA
JUNE 11, 2009**

1.0 Establishment of Quorum; Call to Order

The meeting was called to order at 12:30 pm.

2.0 Opening Remarks

ACMLA President Colleen Beard opened the meeting and thanked members Dan Duda and Ann Smith for assisting with conference organization. She also thanked all members for attending the conference. Colleen welcomed new members and thanked ACMLA volunteers, in particular Cathy Moulder for her long standing commitment as Editor of the *ACMLA Bulletin*.

3.0 Approval of Agenda

The agenda was approved with some minor revisions from the posted web version. (Elizabeth Hamilton, Natalie LeBlond) CARRIED

4.0 Minutes of Previous Annual General Meeting

The minutes of the previous Annual General Meeting held May 14, 2008 in Vancouver, British Columbia were approved as published in the *ACMLA Bulletin* No. 133.

(Tim Ross, Stefano Biondo) CARRIED

5.0 Business Arising

Members brought up concerns about the 2010 and 2011 CARTO conferences planned for the same fiscal year. Dan Duda will investigate realigning conference dates.

6.0 President's Report (Colleen Beard)

a) Geospatial Data Access Committee

Colleen reported on this committee that was struck this past year. Committee members have been recruited and the terms of reference approved. ACMLA members can make suggestions to the committee regarding data of national interest. Committee chair Richard Pinnell mentioned the

committee was looking at possible consortial deals for the SimplyMap and PCensus products. There were questions regarding access to municipal data; the Committee may look into this although its mandate at this time is national level data.

b) **Rules of Procedure**

Colleen reported that the Rules of Procedure have been updated and posted to the ACMLA website for members to review. Changes include enhancements to the *Bulletin* editor duties, and the Publications Policy has been added. Updates were made to all the committees and officers.

7.0 First Vice-President's Report (Dan Duda)

Dan thanked the committee and program chairs that report to him: Trudy Bodak, Richard Pinnell, Erin Forward, Ann Smith, Cheryl Woods and Colleen Beard.

a) **Future Conferences**

Dan reported on future conference plans:

2010: University of Guelph, with CAPDU

2011: UBC, with WAML

2012: possibly Université Laval in Quebec City

b) **Awards Committee**

Dan reported that Ann Smith is the new committee chair.

c) **Mentoring Program**

Colleen reported on the success of the program that was instituted last year. There have been eight mentor/mentee pairings; two members are still in need of mentors.

8.0 Second Vice President's Report (Andrew Nicholson)

a) **Publications Policy**

Andrew reported on the new policy. It was

developed after the Publications Committee was disbanded last year. The document includes terms of reference and amalgamates the reproduction, open access and official languages policies and copyright statement.

It was moved that the Publications Policy be approved.

(David Jones, Elizabeth Hamilton) CARRIED

b) Archives

Andrew reported that Elizabeth Doyle has volunteered for the position as ACMLA Archivist. He thanked David Brown and Mark Cockburn for facilitating the archiving process.

c) Web Committee

Colleen reported that Siobhan Hanratty is the ACMLA webmaster replacing Gerald Romme. She thanked Gerald for his work and also University of Western Ontario for hosting the website. She reported that the UWO can no longer host the ACMLA website. The committee proposes that ACMLA purchase space from a commercial host rather than seeking server space at another institution. This would be a more efficient and secure means of maintaining the site. ACMLA presently pays \$150 for a two year domain name and redirect service; one year of this payment would be lost by moving to the commercial host. Siobhan asked for volunteers for translating website English text to French; Andrew responded that there is money in the budget for some translation service.

It was moved that ACMLA purchase web space from a commercial provider.

(Elizabeth Hamilton, Richard Pinnell) CARRIED

9.0 Treasurer's Report (Susan Greaves)

a) Auditor issue

Susan reported on the need for an auditor for ACMLA financial records. As outlined in the revised Rules of Procedure, Treasurer, Points of Information item 2, the auditor does not have to be a professional; the task can be carried out by ACMLA members or even non members. Susan asked for volunteers and mentioned that it would be good experience for a future ACMLA treasurer. The work would be done early in the year, February-March.

b) Proposed Budget

Susan presented the 2009-2010 Proposed Budget and 2008 Financial Report.

It was moved that the Proposed Budget and Financial Report be approved.

(Rosa Orlandini, Suzette Giles) CARRIED

10.0 Past President's Report (David Jones)

a) SSHRC Committee

David reported that all applicants received some funding for conference travel from the SSHRC Committee.

b) Nominations Report

Only one nomination was received for each Executive position, so no voting was required. David introduced the new ACMLA Executive Board:

President: Andrew Nicholson

First Vice President: Dan Duda

Second Vice President: Wenonah Van Heyst

Treasurer: Susan Greaves

Secretary: Susan McKee

Past President: Colleen Beard

Colleen as Past President thanked David Jones and the Executive for their dedicated work.

It was moved that the new Executive Board be adopted.

(Elizabeth Hamilton, Ann Smith) CARRIED

11.0 Other Business

Depository Services Program (DSP)

David Jones reported as the ACMLA representative to the DSP Advisory Committee. Information on committee meetings is available in the DSP Report posted on the ACMLA website. The section on free access to open file maps will be revised. Any questions or issues regarding DSP map issues can be sent to David.

12.0 Adjournment

The meeting was adjourned at 1:25 pm.

It was moved that the 2009 Annual General Meeting be adjourned.

(Siobhan Hanratty, David Brown) CARRIED