

**ASSOCIATION OF CANADIAN MAP LIBRARIES AND ARCHIVES /
ASSOCIATION DES CARTOTHÈQUES ET ARCHIVES CARTOGRAPHIQUES DU
CANADA**

ANNUAL GENERAL MEETING

Ryerson University
Toronto, Ontario
June 14, 2012
12 – 2 pm

1.0 Establishment of Quorum; Call to Order

Quorum was established and the meeting was called to order at 12:00 pm.

2.0 Opening Remarks

ACMLA President Dan Duda welcomed the group and thanked everyone involved. This included the Local Arrangements Committee, Program Committee, and the ACMLA Executive, the Chief Librarian of Ryerson University Library, and our Sponsors (Ryerson University, University of Toronto Libraries, Ted Rogers School of Management).

3.0 Approval of Agenda

The Agenda was approved. (Motion: David Jones, Seconded: Barbara Znamirovski, Carried)

4.0 Minutes of Previous Annual General Meeting

The minutes of the previous AGM (http://www.acmla.org/docs/minutes/AGM_2011.pdf) were approved (Motion: Gail Curry, Seconded: Siobhan Hanratty, Carried)

5.0 Business Arising

a) Name change motion

Dan Duda did not move on this motion. This is morphing into a larger issue with the new Not For Profit Act, which will be revisited later.

b) Committee task force

c) Teaching and learning advisory committee

With the coming changes, we are going to put b) and c) on hold.

6.0 President's Report (DD)

a) Canada Not-For-Profit Act

Dan Duda reported the biggest issue that came up is the new Canada Not-For-Profit Act. We have until Oct, 2014 to get the paperwork in to the government and make our changes. This can mean changes to bylaws, name etc.

b) Geospatial Data Access Committee

Dan Duda reported that this committee was chaired by Richard Pinnell, who stepped down. The committee did not do a lot this year, if anyone is interested in being part of it, talk to Larry Laliberte

7.0 First Vice President's Report (Rosa Orlandini)

a) Future Conferences

Rosa reported that ACMLA is no longer planning on going to the Yukon for 2013, as no one is on the ground locally and we have no partner to host with. The venue is now Edmonton, at the University of Alberta. We will be inviting CCA (Canadian Cartographic Association) to participate with us. For future, we are still looking for locations for 2014 and 2015.

b) Committees

- **Bibliographic Control Committee**

Rosa thanked the chair David Jones and to two members who have stepped down, Frank Williams and Nancy LeMay, for their hard work on the BCC committee. The report is online, and the big accomplishment of the year for this committee is the document, 'ACMLA Recommended Best Practices in Citation of Cartographic Materials', which was created under the lead of Alberta Auringer-Wood.

- **Copyright committee**

Richard Pinnell was chair in this past year, and with his retirement earlier this year, he has resigned as chair and member of the Copyright Committee. The committee is looking for some new members. The copyright report is available online.

- **Awards Committee**

This year there were two awards: The Cathy Moulder ACMLA paper award went to Joel Kovarski and The Student paper award to Joelle Reiniger and will be presented Friday at Carto 2012.

- **Mentoring Program**

The mentoring program is still moving forward. Colleen Beard will be contacting members to see if they would like a mentor.

- **Membership Committee**

Rosa would like to thank Leanne Hindmarch, our new chair of the membership committee, who did a huge job this year. Thanks also to Sherri Sunstrum and Erin Forward.

8.0 Second Vice President's Report (Wenonah van Heyst)

Wenonah reported that the publications report is on the website. Thank you to our past publications officer Heather Tomkins for her hard work. We have had to move our publications from LAC this year, and have moved 19 boxes to Edmonton.

Thanks also went to Siobhan Hanratty for her help with the website.

Also thanks to Gord Beck, there is a report on historical maps on the website.

Dan Duda added that our archives are still in Ottawa, and need to move. He is willing to move them to Memorial University, but if we can find a repository in central Canada that would be preferred. The Board will be looking into this in the future.

9.0 Treasurer's Report (Deena Yanofsky)

Deena thanked Susan Greaves for the help transitioning treasurers. The financial report from 2011 is complete. We balanced in 2011, dates of incoming memberships led to some difference between reports.

Question about what is included in 'association memberships', DY explained that this is memberships as a whole in the budget.

a) Proposed Budget

The proposed budget 2012, is a bit different as we anticipate overspending by about \$6000 this year with the changes in the Canada Not-For-Profit Organization Act.

Discussion around this included wondering if we could put aside more money for this, as travel and lawyers could cost quite a bit.

There was further discussion on the dates of the budget, as it is confusing for members to understand what has been spent and what is planned since our AGM is in the middle of the fiscal year. For example, if we say set aside money for the new Act, that only lasts from now until Jan 2013. It was mentioned that this issue has been brought up before, and maybe the new task force could take a look at this. It was decided that Deena would create two documents for next year, one that stated our budget until the AGM, and one with the projected budget for after the AGM.

The proposed budget was approved (Motion: DY, Seconded: Virginia P, Carried)

b) Travel Policy funding

It is quite a complicated document and Andrew Nicholson and Deena have made it more accessible by writing a Summary Document. It will be on the website very soon. Explains what you can claim etc.

The travel assistance report was also created so that they can fill out a simple form and send into the treasurer, instead of mailing her an envelope of receipts. It is an Excel table, as a link from the website.

10.0 Past President's Report (Andrew Nicholson)

a) SSHRC Committee

Andrew reported that we did receive SSHRC funding of \$3555 this year, which is a bit lower than past years. We've also been told that we need to spend it all, and that we cannot carry forward any extra. We had 9 members apply this year, from all stages of career. Everyone received what they were asking for, so we used up what we got last year as well as what we had leftover from previous years. Members who received funding were asked to submit their receipts to Deena, and use the new form.

There was a question about the new document, which only included full members, not students. Student members can get funding, so it needs to be changed.

11.0 New Business

a) Change to the Canada Not-For-Profit Corporations Act

There was quite a bit of discussion on this point. Dan briefly explained the situation with the new Act. The Executive Team feels that this process can be a good opportunity for us to look at issues and resolve them. There were questions around what happens if we dissolve, do we need to be incorporated to retain SSHRC funding, keep insurance, do we even have insurance as an organization and a board, etc.

b) Motion to create the Bylaw Review Taskforce

Attending members collaborated to amend the original motion, and came up with this motion:

“I move that a task force be formed to investigate our present bylaws and committee structure and compare this with the new Canada Not-for-profit Corporations Act and, with discussion with the membership, make recommendations on the structure of ACMLA to bring to membership for a vote. This report will be due (presented to the membership) prior to March 1 2013.”

Motion: Siobhan Hanratty, Gail Curry, Seconded Alberta AuringerWood, Carried.

Dan then requested members for the task force. Volunteers included: Siobhan Hanratty, Marcel Fortin, Jenny Marvin, Susan McKee, Larry Laliberte, Stefano Biondo, and one member from the Executive.

c) Letters of Concern (LAC and NADP)

Dan will be drafting letters of concern about the issues going on with LAC and NADP. He will send out to membership for feedback.

12.0 Nominations Report (Andrew Nicholson)

We received one nomination for each position. No election is needed. It was asked if there were any nominations from the floor.

Nominations were closed, and the current Executive Board were re-elected by acclamation. (Motion: Alberta Auringer Wood, Seconded: Joan Winearls, Carried)

The 2012/2013 ACMLA Executive Board members are:

President: Dan Duda

First Vice President: Rosa Orlandini

Second Vice President: Wenonah Van Heyst

Treasurer: Deena Yanofsky

Secretary: Jasmine Hoover

Past President: Andrew Nicholson

13.0 Adjournment

The AGM was adjourned at 1:30 (Motion: Colleen Beard, Seconded: Siobhan Hanratty)